

Assam Electronics Development Corporation Ltd. (AMTRON)
Industrial Estate, Bamunimaidan, Guwahati-781021
www.amtron.in

No: AEDC/EDP/Manpower-HighCourt/38/8

Date: 04.12.2017

Recruitment Notice

Assam Electronics Development Corporation Limited (AMTRON) invites applications from eligible candidates for engagement as Technical Manpower (Information Technology) on contract basis in various District and Sub-divisional Courts of Assam under 14th Finance Commission Grants. The employment is purely contractual in nature and the terms of contract shall come to an end on 31st March,2020. Interested and eligible candidates may apply only online for the same, through the official website of the Corporation (www.amtron.in) from 07.12.2017 to 16.12.2017.

The detailed terms and conditions of engagement are as given below:

1. Name of Posts, Nos. of Positions, Qualification and Experience:-

Sl	Name of the Post	No of Positions	Qualification	Experience
1	Systems Officer	12	B.E/B.Tech/M.Sc/MCA with specialization in Computer Science/IT	2 Years experience in software development in PHP/Java and Postgresql/MySQL environment, Android and IOS Mobile App development, Technical Troubleshooting & support in Hardware/Software implementation.
2	Systems Assistant	28	B.C.A or B.Sc. (Physics/Mathematics) with 1 year Post Graduate Diploma in Computer Science / Applications or DOECC `A` Level or Diploma holders (3 years) from Polytechnic in Computer Science/Engineering	Knowledge in Server Administration/LAN/DBA/Technical troubleshooting support in Hardware.

2. Tenure of Service:

The engagement is purely on contract basis till 31st March, 2020. The tenure of posting in one sub-divisional/district court during the period of engagement may not be constant and the employer reserves the right to transfer the selected candidate from one station to another.

3. Salary:

The engagement is on monthly fixed pay basis including EPF contribution for the entire period of engagement. The breakup of pay and EPF is as shown below.

i) Systems Officer:

Monthly fixed pay: Rs. 15985.00

EPF Contributions per month: Rs. 3600.00

ii) Systems Assistant:

Monthly fixed pay: Rs. 10750.00

EPF Contributions per month: Rs. 2580.00

The EPF contributions shall be deposited to the individual EPF Accounts of the incumbents.

4. Important Dates :

Opening Date for submission on line application: 07/12/2017 10:00AM

Last Date for submission on line application: 16/12/2017 10:00PM

Uploading shortlist of candidates for test/viva-voce: 25/12/2017

For shortlisted candidates, downloading of call letter and date & venue of test/viva-voce will be informed later.

5. How to Apply:

A candidate can apply only ONLINE through website www.amtron.in. No other mode of application is acceptable. The online application can be uploaded following the typical steps as mentioned below:

- Visit www.amtron.in
- Click on the link Recruitment and then click Apply Online against this Notification
- Register yourself into the portal
- Login using your Registration No.
- Fill-up and submit the online application form

The online registration shall close by midnight of the *last date of submission of applications* as mentioned above in this notification. Incomplete or wrongly filled applications will be rejected. On submission of the online application, the applicant will receive an *acknowledgment number* which he / she needs to retain for use in future. It is to be noted that submission of the online application does not automatically qualify any candidate for the position and also does not imply verification of credentials of the applicant.

6. Supporting Documents to be uploaded:

The applicant must upload the following documents while submitting his/her online application to support the eligibility criteria mentioned above:

- Age Proof: 10th standard Admit Card/certificate for examination or birth certificate.
- Educational Qualification certificates
- Professional/Global Certificates, as applicable for his/her applied post
- Work Experience Certificates
- Proof of last remuneration drawn, if any.
- Photo Identity Card: PAN card/Driving License/Passport/Voters ID card or any other Photo ID card issued by a Govt. Agency.
- Latest passport size photograph
- Scanned copy of his/her signature
- Self declaration that there is no criminal cases pending in his/her name.

7. Selection Procedure:

Online applications will be shortlisted on the basis of the eligibility criteria and list of such shortlisted candidates will be uploaded in the website www.amtron.in. The shortlisted candidates will be called for test/viva-voce through downloadable call letters. Selection Committee(s) will be constituted for test/viva-voce. Selection of the candidates will be done on the basis of their performance in test/viva-voce and experience. No TA/DA will be entertained for appearing in any test/viva-voce.

Sd/
Managing Director,
Assam Electronics Development Corporation Ltd.